

# MINUTES OF MEETING

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**School:** Trent Vale Infant and Beeston Rylands Junior  
**Meeting title:** Meeting of the Joint Collaboration Committee  
**Date and time:** Tuesday, 5 June, 2018 at 3.30pm  
**Location:** At Trent Vale School

**Membership** Mr D Todd  
'A' denotes absence Mrs R Beech  
Mr C Jones  
Mrs L Shepherd  
A Mr M Jackson  
Mrs S Kaye  
Mrs J Moss – Executive Headteacher

**In attendance** Mr D R Allen (clerk to the governors)  
Mrs C Turner – co-head of school Trent Vale  
Mrs S Osborne – head of school Beeston Rylands

**JCC/09/18 Apologies for absence Action**

Apologies for absence were received from Mr M Jackson (long term study leave)

It was

**resolved**

that the governing body consent to this absence.

**JCC/10/18 Declaration of interest**

There were no declarations of interest, either direct or indirect, for items of business on the agenda.

**JCC/11/18 Review of membership**

Following discussion, it was agreed that JCC membership would be decided at the FGB of the two schools on Thursday, 7 June, 2018.

**JCC/12/18 Minutes of**

spring term meeting

The minutes of the spring term meeting held on 9 February 2018 having been previously circulated were confirmed and signed by the chair.

*Matter arising*

- Staff questionnaire re collaboration

It was reported that no Trent Vale had responded – this was taken as a sign that everyone was happy with the collaboration.

Beeston Rylands staff had responded in a positive manner.

- Parent questionnaire re collaboration

All parent responses were very positive. Beeston Rylands parents were thrilled with the joint headship.

Trent Vale parents saw very little difference.

Parents generally had very little understanding of what the collaboration actually meant, but their understanding is increasing.

The community in general were beginning to see the two schools as one.

**A governor questioned** pupil movement at end of Y2.

The Executive Head responded that nearly all children from Trent Vale moved on to Beeston Rylands – as in previous years.

**Mrs Shepherd joined the meeting at 4.50pm**

**JCC/13/18 Aims of the collaboration**

It was noted that the original set of aims for the collaboration had been met and presented to both FGB meetings.

Following discussion, the meeting agreed to determine a new set of aims. These to be in two parts:

1. Linked to the appraisal targets of the Executive Head – these could well change year on year.
2. A longer term set of aims to be drawn up from the list provided by governing body services.

The meeting discussed at some length which were most appropriate, with a final decision being made.

The Executive Head agreed to take these away, tidy up and email to all governors prior to the FGB meetings to be held on Thursday, 7 June 2018 **EH**

Aims to be reviewed on an annual basis.

**JCC/14/18 Executive Headteacher appraisal**

**Confidential item, see separate sheet.**

**JCC/15/18 AOB**

None.

**JCC/16/18 Date, time and purpose of next meeting**

The Executive Head proposed that a year plan for all meetings be drawn up prior to the FGB meetings on 7 June, 2018. **EH**

**JCC/17/18 Determination of confidentiality of business**

It was

**resolved**

that there was one confidential item.

**The meeting closed at 4.35pm.**

Signed .....(chair)      Date .....

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