

MINUTES OF MEETING

School: Trent Vale Infant and Nursery School
Meeting title: Meeting of the Strategic Development and Pupils Committee
Date and time: Tuesday, 15 May, 2018 at 6.30pm
Location: At the school

Membership
'A' denotes absence

Mrs S Kaye (chair)
Mrs J Moss (executive headteacher)
Mrs L Shepherd
Mrs D Bagley
A Mrs M Gough
A Mr A Pearson
Mrs L Sharples
Mrs G Cavanagh-Fletcher
Mr A McPherson
Mr G Williams

In attendance Ms C Baird (minuting secretary)

SD&P/19/18 Apologies for absence

Action

Apologies for absence were received, and accepted, from Mrs Gough and Mr Pearson.

SD&P/20/18 Declaration of interest

There were no declarations of interest, either direct or indirect, for items of business on the agenda.

SD&P/21/18 Minutes of the last meeting

The minutes of the meeting held on 6 February 2018, having been previously circulated, were agreed as a true record and signed by the chair.

SD&P/22/18 Review of actions

3 year review of school food policy
To be carried out by the executive headteacher.

Exec Head

Single central record and safeguarding monitoring visit
This has been done by the executive headteacher and Mrs Shepherd (safeguarding governor)

Annual review of procedure for completing DBS checks
This has been done and updated.

Annual review of the attendance policy
This has been done, and includes new information from the local authority on fining for absence.

Pupil premium strategy action plan
Covered in the meeting on 28 February 2018 and has been updated with new costings.

Attendance monitoring
Covered in the agenda.

SD&P/23/18 Attainment and progress data for all main groups

The executive headteacher updated governors on progress data, which had been previously circulated.

Year 2 – on track for good results. A good cohort, with 35% at greater depth expected. Disadvantaged pupils are making good progress over all. Struggling with greater depth in reading for disadvantaged pupils and in writing overall. The new interim framework puts more emphasis on handwriting and this is likely to be an issue. However, there is already another interim framework for next year. The school will find out on Friday 18 May 2018 if it is to be moderated.

Q: Is there a feeling across the family of schools that the proportion of greater depth for writing will decrease?

A: The changes have been discussed by the deputy headteachers and there will be a family moderation of marking on 6 June 2018.

Year 1 – focus is on handwriting. Noted small proportion of disadvantaged pupils in the cohort. Disadvantaged pupils are making accelerated progress.

Q: When does accelerated progress turn in to attainment for these disadvantaged pupils?

A: Think they will reach expected but may struggle to get to greater depth.

Year F2 – on track. Disadvantaged pupils are making accelerated progress, after scheduling an extra pupil progress meeting.

Year F1 – the data has been reassessed and the cohort is now on track. Disadvantaged pupils are making accelerated progress. All children are making good progress with 85% making accelerated.

The executive headteacher stated that the two day Ofsted inspection would have a big focus on early years' provision. The school has been working with their Education Improvement Advisor in early years to focus teaching – there is now a play-based maths session every day, and phonics teaching has been extended.

Q: Is there a statutory requirement to report data for boys and girls separately?

A: No, but historically it has been useful to monitor it. Issues which have been identified through the data have included boys' writing, learning behaviour for boys and raising expectations for girls.

SD&P/24/18 Ofsted area for improvement – improve leadership and management and outcomes for pupils, especially those who are disadvantaged

Pupil premium strategy action plan

The executive headteacher stated that the data shows accelerated progress for disadvantaged pupils across the school. The leadership and management section of the SIP has meant that every subject leader has had a focus on disadvantaged pupils. The action plan has been updated to include this year's finance details.

Impact of strategies and interventions funding by pupil premium funding

The executive headteacher presented a summary of strategies, which had been previously circulated.

SD&P/25/18 Ofsted area for improvement – improve quality of teaching and learning in KS1 to accelerate pupils’ progress and attainment

Governors considered summaries of lesson observations and work scrutiny, which had been previously circulated. The executive headteacher reported that books look very good, and work is being done on differentiation in whole class teaching, and providing challenge in maths. The jottings books used in maths provide evidence of questioning and challenge, especially at greater depth. Progress is being made providing challenge within whole class work, including challenging higher ability pupils.

SD&P/26/18 2017/18 School Improvement Plan

The executive headteacher presented the SIP, which had been previously circulated, highlighting the following:

- Data is on track
- Disadvantaged pupils are making accelerated progress
- The structure of the SIP has resulted in a clear focus on improvement in all subjects
- The June inset day will be used for middle leaders to work through action plans
- The executive headteacher will carry out a whole school work scrutiny during the summer term
- Much of the work will be embedded in next year’s SIP, including work with disadvantaged pupils, maths and writing.

SD&P/27/18 Safeguarding

A monitoring visit including vulnerable children, attendance, behaviour/bullying/prejudice-based incidents and the single central record to be arranged by the executive headteacher and Mrs Shepherd (safeguarding governor).

LS/
Exec Head

SD&P/28/18 Attendance

The executive headteacher presented the spring 2018 attendance monitoring summary report, which had been previously circulated. Attendance continues to be good, including for disadvantaged pupils. There are a number of children with under 90% attendance in F2 – governors acknowledged that they may be below legal school age. Weekly texts are being sent home from the office when attendance is under 90%, including a ‘thank you’ text when it rises over 90%.

SD&P/29/18 Behaviour

The executive headteacher presented the spring 2018 behaviour monitoring summary report, which had been previously circulated. Behaviour is good, with bespoke strategies in place to support particular children.

SD&P/30/18 Pupil interviews

There was nothing to report on this item.

SD&P/31/18 Pupil issues

There was nothing to report on this item.

SD&P/32/18 Parent questionnaires

The executive headteacher circulated the analysis of the parent questionnaires, which had been carried out by Mrs Beech. Governors noted the following:

- The number of responses was high
- The overall response was positive, with good comments
- There was an increase in the number of 'don't know' answers recorded

Mr Williams suggested that a link to Beeston Rylands Junior School's Ofsted report be put on to the infants' school website – executive headteacher to action.

Exec head

SD&P/33/18 Governor monitoring visits

Governors

agreed

to move the summer term governor visit day to Friday 22 June, and to look at books, testing and expected greater depth.

SD&P/34/18 Policies to be recommended for ratification

There were no policies to be recommended for ratification.

SD&P/35/18 Determination of confidentiality of business

Governors

agreed

that there was nothing on the agenda deemed confidential, and that all papers and reports be made available as necessary.

SD&P/36/18 Date of next meeting

Tuesday 6 November 2018 at 6.30pm.

Noted SATs results/data meeting on Tuesday 10 July 2018 at 5.45pm.

The meeting closed at 7.25pm.

Signed(chair) Date

CB/ww